



Plagiarism Policy at TIU-Petroleum & Mining Eng. Dept.

Students at TIU are expected to consider academic integrity in their academic work and to carry out their core work based on original ideas. The core work includes but not limited to the followings:

- introduction,
- objective,
- hypothesis,
- research methodology,
- analysis and interpretation,
- results and discussion,
- summary and observations,
- conclusions,
- recommendations
- references

as per the ethics in higher education, students at TIU should not do any academic misconduct by stealing intellectual property in any manner.

So, suitable imputation, such as asking permission of the academic work owners when required, acknowledging of source as per the rules and regulations administering the source is mandatory. Hence, TIU embraces the following rules for the purpose of detecting and optimizing the research work through the Department Scientific Committee:

1. every academic work shall be subjected to plagiarism checking which should be performed by the course instructor or the graduation project committee members.
2. All theses prepared by TIU students should be submitted with a written pledge indicating that the document has been prepared by him/her and that it is his/her original work.
3. Every student's supervisor should attach a certificate with the student work indicating that the similarity (plagiarism) ratio is within the limits permitted by the scientific committee.

The followings are not to be subjected to similarity checks for plagiarism:

- a. All quoted work reproduced with all necessary permissions and/or attribution.
- b. All references, bibliography, table of content, prefaces, and acknowledgements.
- c. All small similarities of minor nature.
- d. All generic terms, laws, standard symbols, and standard equations.
- e. Common knowledge or considerable terms, up to fourteen consecutive words.

Penalty scales:

Penalties are applied according to the following table:



Degree of Seriousness	1 st year 1 st incident	1 st year 2 nd incident	Other Undergraduate, 1 st incident	Other Undergraduate, 2 nd incident	3 rd or further incident	Post Graduate
High (similarity is more than 45%)	<ul style="list-style-type: none"> ➤ Cancellation of mark. ➤ Opportunity to re-submit, the highest mark that may be awarded is 50% 	<ul style="list-style-type: none"> ➤ Cancellation of mark. ➤ No opportunity to re-submit ➤ Note on Student's record 	<ul style="list-style-type: none"> ➤ Cancellation of mark. ➤ No opportunity to re-submit ➤ Note on Student's record 	Disciplinary investigation to be performed by the Disciplinary Committee.	Disciplinary investigation to be performed by the Disciplinary Committee.	Disciplinary investigation to be performed by the Disciplinary Committee.
Moderate (similarity is between 35% and 45%)	<ul style="list-style-type: none"> ➤ Cancellation of mark. ➤ Opportunity to re-submit, the highest mark that may be awarded is 50% 	<ul style="list-style-type: none"> ➤ Cancellation of mark. ➤ No opportunity to re-submit 	<ul style="list-style-type: none"> ➤ Cancellation of mark. ➤ Opportunity to re-submit, the highest mark that may be awarded is 50% 	<ul style="list-style-type: none"> ➤ Cancellation of mark. ➤ No opportunity to re-submit 	Disciplinary investigation to be performed by the Disciplinary Committee.	Disciplinary investigation to be performed by the Disciplinary Committee.
Low (similarity is between 30% and 35%)	<ul style="list-style-type: none"> ➤ Marks to be subtracted 	<ul style="list-style-type: none"> ➤ Cancellation of mark. ➤ Opportunity to re-submit, the highest mark that may be awarded is 50% 	<ul style="list-style-type: none"> ➤ Marks to be subtracted 	<ul style="list-style-type: none"> ➤ Cancellation of mark. ➤ Opportunity to re-submit, the highest mark that may be awarded is 50% 	<ul style="list-style-type: none"> ➤ Cancellation of mark. ➤ No opportunity to re-submit 	Disciplinary investigation to be performed by the Disciplinary Committee
Allowable (similarity is less than 30%)	No penalty	No penalty	No penalty	No penalty	No penalty	No penalty below 30%

Professor, Dr. Hamed M. Jassim

Signature:

Professor, Dr. Fadhil Ali

Signature:

Head of Graduation Projects Committee

Head of Petroleum & Mining Eng. Dept.