



## Plagiarism Policy at Business and Management Department

Students at TIU are expected to consider academic integrity in their academic work and to carry out their core work based on original ideas. The core work includes but not limited to the followings:

- introduction,
- objective,
- hypothesis,
- research methodology,
- analysis and interpretation,
- summary and observations,
- conclusions,
- recommendations
- references

as per the ethics in higher education, students at TIU should not do any academic misconduct by stealing intellectual property in any manner.

So, suitable imputation, such as asking permission of the academic work owners when required, acknowledging of source as per the rules and regulations administering the source is mandatory. Hence, TIU embraces the following rules for the purpose of detecting and optimizing the research work through the Department Scientific Committee:

1. Both the graduation project thesis and the internship reports shall be subjected to plagiarism checking which should be performed by the relevant academic staff.
2. Every student's supervisor should attach a certificate with the student work indicating that the similarity (plagiarism) ratio is within the limits permitted by the scientific committee.

The followings are not to be subjected to similarity checks for plagiarism:

- a. All quoted work reproduced with all necessary permissions and/or attribution.
- b. All references, bibliography, table of content, prefaces, and acknowledgements.
- c. All small similarities of minor nature.
- d. All generic terms, laws, standard symbols, and standard equations.
- e. Common knowledge or considerable terms, up to fourteen consecutive words.

Plagiarism test should be conducted prior to the defense day. Minimum similarity percentage should be determined by the scientific committee of the department and should be benchmarked.

Notes:

- The plagiarism report should be reviewed thoroughly to adjust the similarity percentage based on the similarity areas.



- It is highly recommended to subject the thesis to plagiarism test 2 weeks before the final submission deadline so the student will have the opportunity to reduce the similarity if it exceeds the allowed limit.

**Penalty:**

If similarity was detected after the final submission, then the following penalties will be applied:

- Cancellation of mark.
- No opportunity to re-submit in the current term.
- Disciplinary investigation to be performed by the Disciplinary Committee in the case of a high ratio.

**25% is the allowable Similarity Rate for:**

- **Graduation Project Thesis**
- **Internship Report**
- **Term Papers and Assignments**

**The responsible for applying the plagiarism test for the graduation projects is:**

**Graduation Project Committee**

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Date 30-10-2023

Name & Signature of the Head of Department

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Date 30-10-2023

Name & Signature of the Chair of Scientific Committee

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Date 30-10-2023

Name & Signature of the Dean